

**Georgia State Board for the Certification of Librarians  
 Conference Call-November 15, 2016  
 Professional Licensing Board  
 237 Coliseum Drive  
 Macon, GA 31217  
 Board Minutes**

**Board Members Present:**

Lillie Crowe, Chairperson  
 Susan S. Whittle, Vice-Chairperson  
 Julie Walker (joined 11:29 a.m.)  
 Judy Dyer  
 Dr. Julia Skinner  
 Dr. Linda Most

**Staff Present:**

Andrew Turnage, Executive Director  
 Beth Duffey, Board Support Specialist  
 Debra Helms, Licensing Supervisor  
 Janet Wray, Senior Assistant Attorney General

Lillie Crowe, Chairperson established that a quorum was present and called the regular meeting to order at 11:09 a.m. via conference call.

**MINUTES**

Susan Whittle motioned to approve the minutes from the June 21, 2016 board meeting, Dr. Linda Most seconded the motion and the Board voted unanimously in favor.

**LICENSES ISSUED REPORT**

**Initial Certifications: Total 34**

<u>Certificate No.</u>	<u>Name</u>	<u>Type</u>
LIB005856	Helwig, Sarah Ann	5B
LIB005857	Stateson, LaShunda A	Grade 2
LIB005858	Tennyson, Lauren Michelle	5B
LIB005859	Gordy, Erick Franklin	5B
LIB005860	Dortch, Makecia Key	Grade 2
LIB005861	Diaz, Monica Elizabeth	5B
LIB005862	Knight, Wendy Karen	5B
LIB005863	Ownby, Matthew Stephen	5B
LIB005864	Greene, Kristy Latham	5B
LIB005865	Terrell, Neely Denise	5B
LIB005866	Myers, Jonathon Eskel	5B
LIB005867	Snyder, Rebecca Sue	5B
LIB005868	Morley, Gabriel	5B
LIB005869	Jacobson, Kate Stephens	5B
LIB005870	Herrington, Whitney Rae	5B
LIB005871	Coyl, Peter Daniel	5B
LIB005872	Adams, Brian Lee	5B
LIB005873	Oderisi, Nicole Susan	5B
LIB005874	Vertrees, Felicia	5B
LIB005875	Cabe, Richard Clinton	5B
LIB005876	Fisher, Laura J	5B
LIB005877	Elm, Gretchen Rebecca	5B
LIB005878	Fraser, Simona	5B
LIB005879	List, Sarah Hope	5B
LIB005880	Stephens, Robert Leander Jr.	5B

LIB005881	Bernard, Amanda	5B
LIB005882	Whalen, Charlene	5B
LIB005883	Sweatt, Robert William	5B
LIB005884	Hill, Stacy Lee	5B
LIB005885	Nicholson, Kelley Susanne	5B
LIB005886	Sarwark, Robert Michael	5B
LIB005887	Lambert, Jherusha L	5B
LIB005888	Hurst, Pamela Renee	Grade 2
LIB005889	Day, Ashley	5B

**Reinstatements: Total 5**

<u>Cert. No.</u>	<u>Name</u>	<u>Type</u>
LIB004296	Kuhn-Kendrick, Charmette Sharon	5B
LIB005645	Smith, Donna	5B
Lib003102	Barrio, Elena Juncadella	5B

Dr. Linda Most motioned to ratify the licenses issued administratively from June 15, 2016 through November 10, 2016. Judy Dyer seconded the motion. The Board voted unanimously in favor.

**2017 BOARD MEETING DATES**

Dr. Linda Most motioned, Judy Dyer seconded, and the Board reviewed and accepted the proposed 2017 Board meeting dates as follows:

- March 13, 2017            11:00 a.m.      Conference Call
- June 20, 2017            11:00 a.m.      Conference Call
- September 19, 2017    11:00 a.m.      Conference Call
- November 14, 2017    11:00 a.m.      Conference Call

**EXECUTIVE DIRECTOR’S REPORT**

- Executive Director, Andrew Turnage, introduced and welcomed newly appointed Board member Julia Skinner, Ph.D.
- Executive Director, Andrew Turnage, notified the Board of the changes in the Board staff (new Board Support Specialist).
- Executive Director, Andrew Turnage, read a letter from The Georgia State Senate from Senator Ellis Black, District 8, congratulating Dr. Linda Most on her reappointment to the State Board for Certification of Libraries by Governor Deal.
- Executive Director, Andrew Turnage, reminded Board Members of the Affidavit filing requirement for Board Members Appointed to Public Office with the State Ethics Commission: Executive directors and members of state boards, commissions, authorities, and councils are required to electronically file an Affidavit of Public Officer, which is an annual affidavit swearing that the director or member did not take any official action from which he or she derived personal gain in the previous calendar year. *See* O.C.G.A. § 21-5-50. The affidavit must be filed prior to January 31<sup>st</sup> each year.
- Executive Director, Andrew Turnage, informed the Board of the renovations at the Secretary of State Professional Licensing Boards 237 Coliseum Drive, Macon, Georgia 31217.

**EXECUTIVE SESSION**

Susan Whittle motioned, Julie Walker seconded and the Board voted unanimously to enter into executive session in accordance with O.C.G.A. §43-1-2(k) and 43-1-9(h) to discuss applications, complaints and pending cases.

At the conclusion of the Executive Session, Lillie Crowe, declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. § 50-14-1 et seq. No Board votes were obtained during Executive Session.

**Open SESSION**

**Supervisor’s Report:**

There were no applications for the Board to review at this meeting.

**Attorney General’s Report:**

There was no Attorney General’s Report.

**Executive Minutes:**

Susan whittle motioned to approve the minutes from the June 21, 2016 Board meeting, Dr. Linda Most seconded the motion and the Board voted unanimously in favor.

**The next scheduled meeting for the Certification of Librarians is:**

**Tuesday, March 13, 2017**  
Professional Licensing Boards Division  
237 Coliseum Drive  
Macon, Georgia 31217

The meeting adjourned at 11:39 a.m.

Minutes recorded by:

Beth Duffey, Board Support Specialist

Minutes reviewed and edited by:

Andrew Turnage, Executive Director

**Lillie Crowe**

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Lillie Crowe, Board Chair  
Georgia State Board for the Certification of  
Librarians

**Andrew Turnage**

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Andrew Turnage, Executive Director  
Georgia State Board for the Certification of  
Librarians

These minutes were approved on: